

2019-2020

TIMESHEET



ID #	NAME

BOARD OF EDUCATION

Curriculum Writing

TO:

ISD 200

HASTINGS MN 55033

DATE	START TIME	STOP TIME	Description of Assignment	# HOURS	RATE
enter format XX:XX AM/PM nearest quarter hour					per teachers contract
					\$31.00
TOTAL HOURS					
TOTAL PAY					

1	005	640	308	185	000	XNONTCH_HR
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I swear that the above account against Independent School District No 200, Hastings, Minnesota, is just and true; that the services therein charged were actually performed or material delivered; that the same is of the value therein charged, that no part of such account, claim or demand has been paid.

Employee Signature

Director of Teaching and Learning Signature

Due to ACA it is important that time sheets are turned in for the time period the hours were worked.